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THE ROLE OF EFFECTIVE BOARD COMMITTEES IN NONPROFIT GOVERNANCE

November 24, 2014

Pfizer Conference Center

235 East 42nd Street , New York, NY 10017

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Nonprofit boards of directors have important responsibilities. They are expected to govern with due care, in good faith, and with leadership to ensure that the organization carries out its charitable mission. A Board must also prepare the organization for the future, and ensure its financial sustainability.

In order to make the most productive and efficient use of individual directors' time and expertise and to help advance the organization's goals, Boards may seek to address specific issues at a committee level. Effective committee structures appropriately divide work among the full board, committees and staff. They also have clear and legally appropriate procedures which guide the committees in providing information and making recommendations to the Board, or making decisions on the Board's behalf.

This seminar will provide information about the different types of board committees, and the pros and cons of delegating responsibilities to those committees. It will review the difference between advisory committees and committees with authority to act on behalf of the board. It will then review relevant federal and state law issues as well as best practices related to the creation and operation of board committees, including the role of board committees in reviewing executive compensation. Particular attention will be given to the charge of the executive committee. In addition, the board chair and executive director of a nonprofit with an active board committee structure will discuss practical considerations that help ensure your committees are operating effectively.

This seminar is designed for executive directors, board and committee members, and other people responsible for nonprofit governance. It is also appropriate for anyone who wishes to strengthen their skills in this critical area.

Program (all times are Eastern Time)

- 11:30 AM** **Sign-in for Registered Attendees**
- 12 Noon** **Welcome and Introduction**
Moderator: Liz Guggenheimer, Dep. Exec. Dir., Lawyers Alliance for New York
- 12:10 PM** **The Role of Board Appointed Committees**
Presenter: Theodore Altman, Partner, DLA Piper LLP (US)
- 12:50 PM** **Federal and State Law Issues Related to Board Committees**
Presenter: Jason R. Lilien, Partner, Zuckerman Spaeder LLP
- 1:25 PM** **Break**
- 1:45 PM** **Leadership: Role and Responsibilities of the Executive Committee**
Presenter: Sean Delany, Executive Director, Lawyers Alliance for New York
- 2:10 PM** **Making the Most Out of Your Board Committees**
Panel: Susan Burden, Board Chair & William J. Dionne, Executive Director, The Carter Burden Center for the Aging
- 3:00 PM** **Questions**
- 3:30 PM** **Adjournment**

CONFERENCE LOCATION & REGISTRATION INFORMATION*

Atlanta at:

DLA Piper LLP (US)
One Atlantic Center
1201 West Peachtree Street, Suite 2800
Atlanta, GA 30309-3450

Austin at:

DLA Piper LLP (US)
401 Congress Avenue
Suite 2500
Austin, TX 78701-3799

Baltimore at:

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6225 Smith Avenue
Baltimore, MD 21209-3600

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33 Arch Street, 26th Floor
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Tampa, FL 33602-5809

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500 8th Street, NW
Washington, DC 20004

***If you are registering for NYC, please email by
November 17 to:***

nfpseminar@lawyersalliance.org

***For outside NYC, please register by
November 17 by going to:***

<http://goo.gl/iMkHI>

***If you are attending outside NYC and have
any questions, please contact: Lauren Paley
at 202-737-4700 or email:***

cedinfo@dcbar.org

*** When registering, please include your name and the name and address of your organization**

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